

TRAFFIC COMMISSION
January 27, 2011 MINUTES

The regular meeting of the Burbank Traffic Commission was held in the City Council Chambers, 275 E. Olive Avenue, on the above date. Brian Malone, Chair, called the meeting to order at 4:00 p.m.

Members Present: Brian Malone, Chair Robert Heins
Paul McKenna, Jr., Vice Chair Ralph Herman
Gregory Bragg David Justl
Rebecca Granite-Johnson Joe Terranova
Barry Gussow

Members Absent: None.

Staff Present: Ken Johnson—Traffic Engineering, Public Works
Sandy George—Recording Secretary, Public Works
Jeanne Keeler— Parking Analyst, Public Works
Rabie Rahmani—Principal Civil Engineer, Public Works
Rebekka Hosken—Administrative Analyst II, Public Works
Lt. JJ Puglisi—Police Department, Traffic

I. FLAG SALUTE

II. ROLL CALL

III. ORAL COMMUNICATIONS: (Limited to items on the printed agenda or items regarding the business of the Traffic Commission)

A. Public Communication

Rolf Darbo, a resident, asked for clarification on Traffic Commission suggestions to City Council on what to do with funds currently earmarked for the Alameda North Neighborhood Protection Program.

B. Commission Member Communication

Mr. Terranova suggested the Traffic Commission discuss how the upcoming Universal/NBC building project will affect traffic in the area. The Commission agreed to add it to the agenda.

Mr. McKenna suggested the Traffic Commission members look at the traffic lights on Virginia/Verdugo for potential use at Burroughs High School, and those at Virginia/Olive for potential use at California/Victory.

Mr. Johnson will bring information back to the Commission on whether Bowers Ambulance or St. Joseph's Hospital has been notified of the Traffic Commission's rejection of Bowers' operation application.

C. Staff Communication

Mr. Johnson indicated the Screenland sidewalk installation issue previously discussed would be before the City Council again in February, and that the Accessibility and Disability Committee for the City of Burbank would like additional audible traffic signals installed in the city.

IV. APPROVAL OF MINUTES

Mr. McKenna moved to discuss and approve the minutes from the December 16, 2010 meeting, seconded by Mr. Gussow. Mr. Justl suggested correcting the vote on the motion in section VE. The minutes with Mr. Justl's change were approved unanimously, with Mr. Herman, Mr. Terranova and Mr. McKenna abstaining.

V. REPORTS

A. Taxicab Report—POSTPONED

B. Review of the 2011 Burbank Strategic Plan (Johnson)

Commission members gave suggestions for the City's Strategic Plan, to be forwarded by staff to the City Council. All Commission members participated in the discussion.

C. Report of the School Safety Subcommittee (Rahmani)

Mr. Gussow described the Subcommittee's recommendations to improve traffic safety at several schools, stage 1 improvements being more immediate in nature, with stage 2 being future. Mr. Bragg moved that the School Safety Subcommittee reports be reviewed by Mr. Johnson and be brought back to the Traffic Commission next meeting. The motion was seconded by Mr. Heins and was passed unanimously.

Mr. Terranova moved to include the previously discussed Screenland Dr sidewalk installation in the Subcommittee report, plus have the Traffic Commission liaison to the City Council point out that installation of sidewalks was approved unanimously by the Commission. Mr. McKenna seconded the motion, which passed unanimously. All Commission members participated in the discussion.

D. Parking Concerns at Magnolia/Cordova area (Johnson)

Staff examined the parking situation at the Magnolia/Cordova area recently discussed in an article from a local newspaper. Mr. Herman moved to have staff take no action on Cordova at this time, due to the lack of options regarding parking on Cordova, until the entire area in relation to Porto's can be reviewed. The motion was seconded for discussion by Mr. McKenna, and passed unanimously.

Mr. Bragg, Mr. Malone, Mr. Herman, Mr. McKenna, Mr. Gussow, Mr. Terranova

and Mr. Justl participated in the discussion.

E. Traffic Signal Timing (Johnson)

Mr. Herman listed several intersections, specifically those near the Empire shopping center and at Olive and First, which he felt could use additional turn lanes and better timing to resolve traffic back-ups in the shopping center. Mr. Johnson indicated the detection on the shopping center approaches at the Empire Center is located on private property, limiting what the City can do to resolve such issues. Mr. Johnson will check with Costco and the Empire Center to see if they have received any complaints. Olive and First is a complicated intersection to time. Mr. Johnson will have a Traffic Engineer look at that intersection at 12:30pm.

Mr. Malone, Mr. Herman, Mr. Gussow, Mr. Justl, Mr. McKenna, and Mr. Bragg participated in the discussion.

F. LNCV Status Report (Rahmani)

Ms. Keeler gave an update on the implementation timeline of the Large Non-Commercial Vehicle (LNCV) parking permit ordinance, the fees associated with them, and information on the ePALS computer software to be used for permit issuance. Ms. Keeler, Mr. Johnson, Lt. Puglisi, and the entire Commission participated in the discussion.

G. New 2010 MUTCD Standards (Johnson)

Mr. Johnson described changes in the MUTCD (Manual on Uniform Traffic Control Devices), specifically those involving bicycle detection and pedestrian walking speeds at traffic signals. Mr. Malone, Mr. Gussow, Mr. Herman, Mr. Justl, and Mr. McKenna participated in the discussion.

VI. PUBLIC HEARINGS

None.

VII. FUTURE AGENDA ITEMS

February

1. Taxicab Report (Monthly)
2. LNCV Status Report (Monthly)
3. School Safety Subcommittee report evaluation (January)
4. MCA/Universal Mitigation measures (January)
5. Options for crosswalk on Victory Blvd at California St (October 2010)

March

1. Taxicab Report (Monthly)
2. LNCV Status Report (Monthly)
3. Parking in Magnolia Park (March 2009)
4. Status of Truck Routes in Burbank (June 2009)
5. Modified Left Turn Signal Detection

6. Taxi Short Trip Fare Structure (December 2010)
7. Flat Taxi Fare Structure (December 2010)

April

1. Taxi Needs and Necessity Hearing (Annual)
2. Taxi Operating Permit Allocation (Annual)

May

1. Taxicab Report (Monthly)
2. LNCV Status Report (Monthly)
3. Magnolia/San Fernando pedestrian crosswalk (December 2010)
4. Commercial Vehicle Parking Restrictions (July 2008)
5. Traffic Calming (March 2008)
6. Vehicles for Sale on Public Streets
7. LNCV Status Report (Monthly)
8. Progress of the Olive Avenue Streetscape Project (March 2010)
9. Installation of Additional Audible Traffic Signals (January 2011)

School Safety Subcommittee (Mr. Gussow, Mr. McKenna, Mr. Bragg, Mr. Heins-advisor)

1. Parking Near Schools at Dismissal Time on Street Sweeper Day (June 2009)
2. Bicycle Helmet Education (September 2009)
3. Edison Parking Issues
4. Burroughs Traffic Issues
5. Lincoln Street Traffic

VIII. ADJOURNMENT

Mr. Gussow moved to adjourn the meeting at 7pm, seconded by Mr. Herman. The motion was approved unanimously. The next regularly scheduled meeting will be held on Thursday, February 24th, 2011, at 4:00pm, in the City Hall Council Chambers, 275 E Olive Ave, Burbank CA.

Respectfully submitted,

Ken Johnson, Traffic Engineer
KJ: smg